

Board of Directors' Meeting Agenda

To be held at
9.30am on Wednesday 30th July 2014
In the Boardroom at Southend University Hospital

Part 1 – Held in Public

Item no.			Actions	Lead
Hospital Heroes' presentation				
	Presentation by a member of the Board to this month's award winners			
Procedural Items				
202/14	Welcome and apologies	-	-	Alan Tobias, Chairman
203/14	Declaration of conflicts of interest	-	To note	Alan Tobias, Chairman
204/14	Approval of 25th June 2014 Part 1 minutes	Attached	For approval	Alan Tobias, Chairman
205/14	Matters arising from minutes (if any):	-	For discussion / approval	Alan Tobias, Chairman
206/14	Consideration of Part 1 Action Tracker	Attached	For discussion / approval	Alan Tobias, Chairman
Quality				
207/14	Nursing Establishment - Monthly Update	Attached	To note	Sue Hardy, Chief Nurse
208/14	Data Quality Review	Attached	To note	Scott West, Head of Patient Information
Strategy & Policy				
209/14	IT Strategy - 6 Month Update	Attached	To receive assurance	Nick Butler, Senior IT Manager
210/14	Update on Communications Strategy	Attached	To receive assurance	Jacqueline Totterdell, Chief Executive
Operational Performance				
211/14	Monthly Integrated Performance Report, including 'Friends and Family Test' data	Attached	To receive assurance	Scott West, Head of Patient Information
Workforce				
212/14	Update on EDS 2 and Workforce & Patient Equalities Report	Attached	To note	Keith Warrior, Associate Director of HR
213/14	High Risk Recruitment Trajectories - Update	Attached	For Information	Keith Warrior, Associate Director of HR
Financial and Business Performance / Planning				

214/14	Financial Position	<i>Attached</i>	<i>To note and receive assurance</i>	<i>James O'Sullivan Chief Financial Officer</i>
215/14	Reference Costs Approval	<i>Attached</i>	<i>To note</i>	<i>James O'Sullivan Chief Financial Officer</i>
Risk Framework				
216 /14	Monitor Quarterly Submission	<i>Verbal</i>	-	<i>Jacqueline Totterdell, Chief Executive</i>
Chairman / Chief Executive Reports (Part 1)				
217/14	Part 1 report from the Chairman	<i>Verbal</i>	-	<i>Alan Tobias, Chairman</i>
218/14	Part 1 report from the Chief Executive	<i>Verbal</i>	-	<i>Jacqueline Totterdell, Chief Executive</i>
Board Governance				
219/14	Audit Committee report	<i>Attached</i>	<i>To note</i>	<i>Mike Green, Chair of Audit Committee</i>
Board Governance Planning				
220/14	Review of Board Calendar	<i>Attached</i>	<i>For approval</i>	<i>Alan Tobias, Chairman</i>
221/14	Date of next meeting: Wednesday 27th August 2014	-	<i>To note</i>	<i>Alan Tobias, Chairman</i>

The Chairman will take any questions – arising specifically from the agenda - from the public, governors and staff at the end of the meeting.

In accordance with §152(4) of the Health and Social Care Act, 2012, a copy of this agenda has been provided to Governors prior to the Board Meeting.