

Board of Directors' Meeting

To be held at
9.30am on Wednesday 24th September 2014
In the Boardroom at Southend University Hospital

Part 1 – Held in Public

Item no.			Actions	Lead
Hospital Heroes presentation				
	Presentation by a member of the Board to this month's award winners			
Procedural Items				
272/14	Welcome and apologies	-	-	Alan Tobias, Chairman
273/14	Declaration of conflicts of interest	-	To note	Alan Tobias, Chairman
274/14	Approval of 27 August 2014 Part 1 minutes	Attached	For approval	Alan Tobias, Chairman
275/14	Matters arising from minutes (if any):	-	For discussion / approval	Alan Tobias, Chairman
276/14	Consideration of Part 1 Action Tracker	Attached	For discussion / approval	Alan Tobias, Chairman
Quality				
277/14	Nursing Establishment - Monthly Update	Attached	To note	Sue Hardy, Chief Nurse
Operational Performance				
278/14	Monthly Integrated Performance Report, including 'Friends and Family Test' data	Attached	To receive assurance	Jon Findlay, Chief Operating Officer
Workforce				
279/14	Staff Exit Questionnaire	Attached	To note	Keith Warrior, Acting Director of HR
280/14	High Risk Recruitment Trajectories – Action Plan and Timelines	Attached	To note	Keith Warrior, Acting Director of HR
281/14	Quarterly Employee Engagement Survey Data	Attached	To note	Keith Warrior, Acting Director of HR
282/14	Staff Appraisals Report	Attached	To note	Keith Warrior, Acting Director of HR
Financial and Business Performance / Planning				

283/14	Financial Position	<i>Attached</i>	<i>To note and receive assurance</i>	<i>James O'Sullivan Chief Financial Officer</i>
Chairman / Chief Executive Reports (Part 1)				
284/14	Part 1 report from the Chairman	<i>Verbal</i>	-	<i>Alan Tobias, Chairman</i>
285/14	Part 1 report from the Chief Executive	<i>Verbal</i>	-	<i>Jacqueline Totterdell, Chief Executive</i>
Board Governance				
286/14	Audit Committee report	<i>Attached</i>	<i>To note</i>	<i>Mike Green, Chair, AC</i>
287/14	Board and Committee meetings frequency and dates - review	<i>Attached</i>	<i>For discussion/ approval</i>	<i>Angela Bosnjak-Szekeres Trust Secretary</i>
Board Governance Planning				
288/14	Review of Board Calendar	<i>Attached</i>	<i>For approval</i>	<i>Alan Tobias, Chairman</i>
289/14	Date of next meeting: Wednesday, 29 October 2014	-	<i>To note</i>	<i>Alan Tobias, Chairman</i>

The Chairman will take any questions – arising specifically from the agenda - from the public, governors and staff at the end of the meeting.

In accordance with §152(4) of the Health and Social Care Act, 2012, a copy of this agenda has been provided to Governors prior to the Board Meeting.