

Board of Directors' Meeting

To be held at
9.30am on Wednesday 29th October 2014
In the Boardroom at Southend University Hospital

Part 1 – Held in Public

Item no.			Actions	Lead
Hospital Heroes presentation				
	Presentation by a member of the Board to this month's award winners			
Procedural Items				
306/14	Welcome and apologies	-	-	Alan Tobias, Chairman
307/14	Declaration of conflicts of interest	-	To note	Alan Tobias, Chairman
308/14	Approval of 24th September 2014 Part one minutes	Attached	For approval	Alan Tobias, Chairman
309/14	Matters arising from minutes (if any):	-	For discussion / approval	Alan Tobias, Chairman
310/14	Consideration of Part 1 Action Tracker	Attached	For discussion / approval	Alan Tobias, Chairman
Quality				
311/14	Patient Story	Presentation		Cheryl Schwarz, Interim Chief Nurse
312/14	Nursing Establishment - Monthly Update	Attached	To note	Cheryl Schwarz, Interim Chief Nurse
313/14	CQC Feedback Report	Verbal	To note	Cheryl Schwarz, Interim Chief Nurse
314/14	Sign Up To Safety	Attached	To note	Mr Neil Rothnie, Medical Director
Operational Performance				
315/14	Emergency Preparedness Resilience and Response Assurance (EPRR)	Attached	To note and receive assurance	Jon Findlay, Chief Operating Officer
316/14	Monthly Integrated Performance Report	Attached	To receive assurance	Jon Findlay, Chief Operating Officer
Workforce				

317/14	Workforce & Patient Equalities Quarterly Report	Attached	To note	Keith Warrior, Acting Director of HR
Financial and Business Performance / Planning				
318/14	Financial Position including CIP Report	Attached	To note and receive assurance	James O'Sullivan Chief Financial Officer
Chairman / Chief Executive Reports (Part 1)				
319/14	Part 1 report from the Chairman	Verbal	-	Alan Tobias, Chairman
320/14	Part 1 report from the Chief Executive	Verbal	-	Sue Hardy, Interim Chief Executive
Risk Framework				
321/14	Monitor 1/4ly Submission	Verbal	To note	Sue Hardy, Interim Chief Executive
Board Governance				
322/14	Financial & Investment Committee Report	Attached	To note	David Parkins, Chair, F&IC
323/14	Review of Standing Orders	Attached	For approval	Angela Bosnjak-Szekeres, Trust Secretary
324/14	Review of Standing Financial Instructions	Attached	For approval	James O'Sullivan, Chief Financial Officer & Angela Bosnjak-Szekeres, Trust Secretary
325/14	Quality Assurance Committee Report	Attached	To note	Fred Heddell, Chair, QAC
Board Governance Planning				
326/14	Review of Board Calendar	Attached	For approval	Alan Tobias, Chairman
327/14	Date of next meeting: Wednesday, 10th December 2014	-	To note	Alan Tobias, Chairman

The Chairman will take any questions – arising specifically from the agenda - from the public, governors and staff at the end of the meeting.

In accordance with §152(4) of the Health and Social Care Act, 2012, a copy of this agenda has been provided to Governors prior to the Board Meeting.