

June 2011

*1. Current Medicines Management Policy*

Please find attached a copy of Southend Hospital's MMP001 Policy for the Management of Medicines (please note this policy is currently under review). *A copy of this document is available on request.*

*2. Risk Management policy/strategy or document which describes the Board Assurance Framework process covering the April 2010 - March 2011 period*

Please find attached a copy of RM-12 Assurance Framework (Risk Management Strategy) (please note this policy/strategy is currently under review). *A copy of this document is available on request.*

*3. Board of Directors minutes from April 2010 - March 2011*

Our public Board Papers are routinely published on our website [www.southend.nhs.uk](http://www.southend.nhs.uk). They can be located under the heading 'General Information' then in the section 'Who's Who' under the title 'Trust Board Papers'.

*4. Board Assurance Framework covering April 2010 - March 2011*

The Trust's Board Assurance Framework document is currently under review and will be available in due course.