

Board of Directors' Meeting Agenda

To be held at 9.30am on Tuesday, 28 February 2017
in the Maplin Suite, Saxon Hall

Part 1 - Held in Public

Item no.			Actions	Lead
	Patient story			
	Procedural Items			
01/17	Welcome and apologies	-	-	Alan Tobias, Chairman
02/17	Declaration of conflicts of interest	-	To note	Alan Tobias, Chairman
03/17	Approval of Part 1 minutes of meeting held on 8 December 2017	Attached	For approval	Alan Tobias, Chairman
04/17	Matters arising from minutes (if any):	-	For discussion	Alan Tobias, Chairman
05/17	Consideration of Part 1 Action Tracker	Attached	For discussion	Alan Tobias, Chairman
	Quality			
06/17	Nursing Establishment - Safe staffing monthly reports –November and December 2016	Attached	To note and receive assurance	Denise Townsend, Director of Nursing
	Operational Performance			
07/17	Monthly Integrated Performance Report, including the Serious Incidents Report	Attached	To receive assurance	Executive Team
	Financial Performance			
08/17	Financial Position	Attached	To note	Adrian Buggle, Director of Finance
	Chairman, Chief Executive and Managing Director Reports (Part 1)			
09/17	Part 1 report from the Chairman (including NHS Improvement update and update from 1 February Joint Working Board)	Verbal	For information	Alan Tobias, Chairman
10/17	Part 1 report from the Chief Executive and Managing Director	Verbal	For information	Yvonne Blücher, Managing Director and Clare Panniker, Chief Executive
	Board Governance			
11/17	Fit and Proper Persons Test	Attached	To receive assurance	Mary Foulkes, Chief Human Resources Director
12/17	CQC inspection	Attached	To receive assurance	Yvonne Blücher, Managing Director
13/17	HEE Action Plan	Attached	To receive assurance	Neil Rothnie, Director of Medicine
14/17	Finance and Resources Committee (FRC) Report	Attached	To receive assurance	David Parkins, NED

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15/17	Quality Assurance Committee (QAC) Report	<i>To follow</i>	<i>To receive assurance</i>	<i>Fred Heddell, NED</i>
16/17	Audit Committee Report	<i>To follow</i>	<i>To receive assurance</i>	<i>Mike Green, NED</i>
Board Governance Planning				
17/17	Review of Board Calendar	<i>Attached</i>	<i>To approve</i>	<i>Alan Tobias, Chairman</i>
18/17	Date of next Board meeting: Tuesday, 4 April 2017	-	<i>To note</i>	<i>Alan Tobias, Chairman</i>