

2017–18 Emergency Preparedness, Resilience and Response (EPRR) Assurance

REPORT TO: Board of Directors

DATE: August 2017

SUBJECT: Declaration and Self-Assessment against the
NHS Core Standards for 2017 – 18 Emergency
Preparedness, Resilience and Response (EPRR)

REPORT FROM: Emergency Planning and Liaison Officer

PURPOSE: Approval

Introduction

EPRR is defined by a series of statutory responsibilities under the Civil Contingencies Act (2004) and the Health and Social Care Act (2012), which requires NHS, funded organisations to maintain robust capabilities to plan for, and respond to incidents or emergencies that could impact on health or services to patients.

The Civil Contingencies Act 2004 delivers a legislative framework for the provision of civil protection in the United Kingdom, ensuring consistency of planning, whilst setting clear responsibilities for frontline responders for responding and recovering from incidents.

It is a requirement of NHS funded organisations to annually complete a self-assessment against the NHS Core Standards for EPRR, along with an additional section on a specific aspect in order for HNS England to carry out a deep dive exercise.

This year's EPRR assurance deep dive topic is core EPRR organisational governance. This has been identified by NHS England due to the amount of significant organisational change which has occurred in the NHS over recent years.

Acute health providers should expect ambulance service providers to work with them to assess and challenge their level of HAZMAT / CBRN preparedness (using EPRR Core Standards).

Organisations are expected to state an overall assurance rating as to whether they are fully, substantially, partial or non-compliant with the NHS EPRR Core Standards.

Compliance Calculation Matrix

| Compliance Level | Evaluation and Testing Conclusion |
|------------------|---|
| Full | Arrangements are in place the organisation is fully compliant with core standards that the organisation is expected to achieve. The Board has agreed with this position statement |
| Substantial | Arrangements are in place however the organisation is not fully compliant with one to five of the core standards that the organisation is expected to achieve. A work plan is in place that the board agreed |
| Partial | Arrangements are in place, however they do not appropriately address six to ten of the core standards that the organisation is expected to achieve. A work plan is in place that the Board has agreed. |
| Non-compliant | Arrangements in place do not appropriately address 11 or more core standards that the organisation is expected to achieve. A work plan has been agreed by the Board and will be monitored on a quarterly basis in order to demonstrate future compliance. |

Acute health providers should calculate their overall organisation compliance level by using the 'EPRR Core Standards' and 'HAZMAT CBRN Core Standards' together (therefore standards 1 – 66 as a single rating).

EPRR Core Standards 1 – 66

Off the 60 Core Standards deemed applicable to Acute Health Providers.

The Trust is fully compliant with 59 Core standards.

Core Standard 48

Arrangements are in place to ensure attendance at all Local Health Resilience Partnership meetings at a director level

The Trust is partially compliant with this standard

EPRR Core Standards 53 – 66 HAZMAT / CBRN

The Trust is fully compliant with all standards

Hazmat / CBRN Equipment

The Trust is fully compliant and has all required equipment

Core standards not applicable to Acute Health Provider

Core Standards 22, 23, 43 and 44 Ambulance Services only

Core Standards 46 and 47 NHS England only

Deep Dive Governance DD1 – DD6

DD3

The organisation has identified, active Non-Executive Director / Governing Body Representation who formally holds EPRR portfolio for the organisation.

The Trust is partially compliant with this standard

DD6

The organisation Accountable Emergency Officer regularly attends the Local Health Resilience Partnership meetings.

The Trust is partially compliant with this standard

Trust Overall Core standards rating

Substantial

Recommendations

The Trust Board is asked to note:

- the level of EPRR assurance achieved
- the results of the self-assessment
- the on-going action plan working towards full assurance

Signed:

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Managing Director / Accountable Emergency Officer- Yvonne Blucher
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Sponsor/s:

John Henry: Director Estates and Facilities

Author/s:

Paul Hepworth: Emergency Planning Officer

Appendix 1

Action Plan

NHS England Emergency Preparedness, Resilience and Response Core Standards for 2017 - 18

| Core Standard | Description | Self-assessment | Action | Owner | Time Line |
|------------------|---|---|--|---------------|----------------|
| Core Standard 48 | Arrangements are in place to ensure attendance at all local Health Resilience Partnership meetings at a Director level | The Trust Accountable Emergency Officer is invited to the LHRP Strategic meeting, however if they are unable to attend the EPLO will attend on their behalf. | Review attendance of the LHRP Strategic meeting, with the Director of Estates and Facilities, and how that now fits with the Essex success Regime and attendance at such meetings | Paul Hepworth | September 2017 |
| DD3 | The organisation has an identified, active Non-Executive Director / Governing body representative who formulary holds the EPRR portfolio for the organisation | The Trust Emergency Preparedness and Business Continuity Committee, is chaired by the Director of Estates and Facilities, who in turn provides assurance to the Managing Director, The Emergency Planning Officer provides regular updates to the Trust Clinical Quality Committee and to the Trust Health and Safety Committee both of which have Non-Executive committee members. | Review the need with Director of Estates and Facilities, for a non-executive director to be appointed the responsibility for formally holding the EPRR portfolio for the organisation. | Paul Hepworth | September 2017 |
| DD6 | The organisation's Accountable Emergency Officer regularly attends the Local Health Resiliency Partnership meetings | The Trust Accountable Emergency Officer is invited to the LHRP Strategic meeting, however if they are unable to attend the EPLO will attend on their behalf | Review attendance of the LHRP Strategic, with the Director of Estates and Facilities, and how that now fits with the Essex success Regime and attendance at such meetings | Paul Hepworth | September 2017 |