

Board of Directors' Meeting Report – 5 December 2017

Agenda 105/17

Title	Charitable Funds Committee
Sponsoring Director	Fred Heddell, Non-Executive Director
Author	Fred Heddell, Chair Charitable Funds Committee
Purpose	To provide assurance concerning the CFCs fulfilment of its TOR duties and objectives as an assurance sub-committee of the Board of Directors.
Executive Summary Year to date income is £564k expenditure £728k There is a commitment to the initial phase of the HDU of £250k Several projects from the For Wards Appeal are underway. The Annual Report and Accounts have not yet been produced by the External Auditors creating a problem with submission dates, The Charity Shop will create a profit of nearly £20k for the first six months of the year. The GDPR will mean that we will need to seek permission for most communications with donors and supporters. The concept of a Charity to work across the whole MSB is on hold until structures for MSB are agreed as a whole.	
Related Trust Objectives	Patient Focus- Keep getting better Staff-Feel proud to work here and keep getting better Partnership-our hospital/our community Grow selectively
Legal implications / regulatory requirements	Assurance of our standards for regulatory bodies as set out in the CFC TOR.
Equality impact assessment	Equality and Diversity has been considered throughout the CFC agenda and steps are being taken to ensure that issues are fully embedded. However as far as can be considered this paper has no detrimental impact for the 9 protected characteristics under the Equality Act 2010
Recommendations: The Board is asked to note this report and receive assurance therefrom.	

Charitable Funds Committee Report of the meeting held on Wednesday 15th November 2017

Finance Report

- The year to date income totals £563,619 including donations of £279,030.
- Legacy income of £268,345 was received as at 30 September.
- Expenditure was £727,905.
- Grants payable in the period total £584,974, including £352,322 on the Laparoscopic Theatre.
- The first 4 HDU beds are due to be opened by 1 February 2018, which will require an initial spend of £250k with more to follow when the additional 4 beds are implemented.

Fundraising

- The first ten projects for the For Wards Appeal have been identified. The Venezia applicator for gynae-brachytherapy has now been ordered. The next project identified as a priority is the creation of a new HDU on Kitty Hubbard ward. The first of two beds will be funded from the For Wards Appeal and a legacy.
- The budget is showing a positive variance.
- In October, two legacy notifications were received.
- Donations have been received from several local businesses.
- The Walk for Wards event was a huge success,

Charity Annual Report and Accounts for the year ended 31 March 2017

- The report has not been drafted yet as waiting on final figures from the external auditors.
- The report will need to be drafted by the end of December 2018 and the final submission date is 31 January 2019.
- Once finalised, the draft report will need to be presented to the Board for approval prior to submission. The possibility of virtual approval is being explored in order to hit the Charity Commission deadline.

Charity Shop 6 Month Status Report

- The total income for the period was £32,232 against an expenditure of £14,246.
- The shop is on target to make a profit of £17,986 for the first 6 months of the year.
- The possibility of another shop is being considered.

Charity Shop Health & Safety Inspection Report

- Some items of concern were identified in the inspection which have now been rectified

Data Protection Regulation (GDPR)

- The Committee received a detailed briefing on the effect of the new regulations.
- Charity data bases are quite separate from the hospital data bases.
- Some changes will be needed in the way we communicate with our supporters and donors as in future we will have to obtain permission to contact rather than

- assuming approval unless people opt out'
- We will need to have a Data Protection Officer. It is suggested that the Charity uses the Trust's DPO and this is being investigated.

Fundraising Strategy – update on MSB work

- Charity Chairs have been meeting but there is a reluctance to enter into any formal arrangements until the final status of MSB is agreed. In the meantime informal collaboration is being explored.
- There is concern about maintaining the local loyalties which have been built up.