

## Board of Directors' Meeting Agenda

**To be held at 9.30am on Tuesday, 4 September 2018  
in the Boardroom, Education Centre  
Part 1 - Held in Public**

Item no.	Item	Paper	Actions	Lead	Page no.	
	<i>Patient Experience</i>					
	<i>Hospital Heroes</i>					
	<b>Procedural Items</b>					
44/18	Welcome and apologies	-	-	<i>Alan Tobias, Chair</i>		
45/18	Declaration of conflicts of interest	-	<i>To note</i>	<i>Alan Tobias, Chair</i>		
46/18	Approval of Part 1 minutes of meeting held on 24 May 2018	<i>Attached</i>	<i>To approve</i>	<i>Alan Tobias, Chair</i>		
47/18	Matters arising from minutes (if any):	-	<i>For discussion</i>	<i>Alan Tobias, Chair</i>		
48/18	Consideration of Part 1 Action Tracker	<i>Attached</i>	<i>To approve</i>	<i>Alan Tobias, Chair</i>		
	<b>Board Governance</b>					
49/18	Board Assurance Framework - Quarterly Review	<i>Attached</i>	<i>To approve</i>	<i>Neil Rothnie, Medical Director, Deputy Managing Director</i>		
	<b>All BAF Risks</b>					
50/18	Monthly Integrated Performance Report, including the Finance Report	<i>Attached</i>	<i>To receive assurance</i>	<i>Neil Rothnie, Deputy Managing Director and Joint Executive Group</i>		
	<b>BAF Risk 1 – Failure to provide adequate patient safety, quality of care and patient experience due to capacity, demand and external agency stakeholder engagement BAF 7 – Failure to provide effective and reliable clinical support services BAF 8 – Failing to meet CQC Health and Social Care regulations</b>					
51/18	Safe Staffing Report for April, May and June 2018	<i>Attached</i>	<i>To receive assurance</i>	<i>Diane Sarkar, Chief Nurse</i>		
52/18	Director of Infection Prevention and Control Report – July 2018	<i>Attached</i>	<i>To receive assurance</i>	<i>Celia Skinner, Chief Medical Officer</i>		
53/18	Quality Assurance Committee (QAC) Report – 20 June and 15 August 2018	<i>Attached</i>	<i>To receive assurance</i>	<i>Fred Heddell, NED</i>		
	<b>BAF Risk 2 – Failure to meet constitutional and national performance targets BAF Risk 3 – Trust not being financially sustainable</b>					
54/18	Finance and Resources Committee (FRC) Report – 3 July 2018	<i>Attached</i>	<i>To receive assurance</i>	<i>David Parkins, NED</i>		

Item no.	Item	Paper	Actions	Lead	Page no.
55/18	Audit Committee Report – 24 July 2018	<i>Attached</i>	<i>To receive assurance</i>	<i>Mike Green, NED</i>	
56/18	Annual Report of Emergency Preparedness and Business Continuity and Forward Plan	<i>Attached</i>	<i>To receive assurance</i>	<i>Neil Rothnie, Medical Director, Deputy Managing Director</i>	
<b>BAF Risk 4 – Inability to recruit and retain staff</b>					
57/18	Appraisal and Revalidation for Medical Staff at SUHFT	<i>Attached</i>	<i>To receive assurance</i>	<i>Celia Skinner, Chief Medical Officer</i>	
<b>Chairman, Chief Executive and Managing Director Reports (Part 1)</b>					
58/18	Part 1 report from the Chairman including preview of JWB papers	<i>Verbal</i>	<i>For information</i>	<i>Alan Tobias, Chair</i>	
59/18	Part 1 report from the Chief Executive	<i>Verbal</i>	<i>For information</i>	<i>Clare Panniker, Chief Executive</i>	
60/18	Part 1 report from the Deputy Managing Director	<i>Verbal</i>	<i>For information</i>	<i>Neil Rothnie, Deputy Managing Director</i>	
<b>Board Governance Planning and other reports</b>					
61/18	Use of Corporate Seal	<i>Attached</i>	<i>To approve</i>	<i>Brinda Sittapah, Company Secretary</i>	
62/18	Charitable Funds Committee Report – 18 July 2018	<i>Attached</i>	<i>To receive assurance</i>	<i>Fred Heddell, NED</i>	
63/18	Review of Board Calendar	<i>Attached</i>	<i>To approve</i>	<i>Alan Tobias, Chair</i>	
64/18	Any Other Business	-	-	<i>Alan Tobias, Chair</i>	
65/18	Questions from the public	-	-	<i>Alan Tobias, Chair</i>	
66/18	Date of next Board meeting: Tuesday, 4 December 2018	-	<i>To note</i>	<i>Alan Tobias, Chair</i>	