

January 2012

1. *Do you have a written policy on handling enquiries (either by telephone or in person including the police) about patients:*
 - a) *in your Emergency Department*
 - b) *in your hospital*

If so have any such policies, please can you send me a copy.

Please see attached the Trust's IS09 Data Protection and Code of Confidence Policy. This is a Trust wide policy applicable to all staff throughout the Trust.

Copy available on request